

**BYLAWS OF**  
**CHEROKEE YOUTH FOOTBALL ASSOCIATION, INC.**

**Title 1. General Provisions**

**1.1. Purpose of Bylaws**

These bylaws constitute the code of rules for the regulation and management of **CHEROKEE YOUTH FOOTBALL ASSOCIATION, INC.**, as authorized by its articles of incorporation. As used in these bylaws, this Corporation is referred to as the "Corporation," and the Georgia Nonprofit Corporation Code (or a section codified in Chapter 3 of Title 14 of the Official Code of Georgia Annotated) is referred to as the "O.C.G.A." (or "Code"). These bylaws are adopted in order to fulfill the objectives of the Corporation as stated in its articles of incorporation and O.C.G.A. ' 301, and to exercise the powers conferred upon the Corporation under O.C.G.A. ' 302.

**1.2. Registered Office and Agent**

The board of directors will designate a registered agent and registered office for service of legal process; these designations are to be filed with the Georgia Secretary of State as required by the Code. The board may change these designations at any time. In the event the board fails to make designation, or a registered agent resigns without a new designation of a registered agent and office, then the President of the Corporation, and the President's address, are to be filed with the Georgia Secretary of State as the registered agent and office of the Corporation until the board of directors makes some other affirmative designation.

**1.3. Business Office(s) Authorized**

The board of directors of the Corporation may establish one or more offices for the conduct of business within this state, whenever circumstances warrant.

**1.4. Procedure Rules at Meetings**

It is understood that in the transaction of its business, the meetings of the Corporation, its board of directors and its committees may be conducted with informality; however, this informality does not apply to procedural requirements required in the articles of incorporation, these bylaws, or the Code. When circumstances warrant, any meeting or portion of a meeting will be conducted according to generally understood principles of parliamentary procedure as stated in the articles of incorporation, these bylaws, or a recognized procedural reference authority. The procedural reference authority for the Corporation is designated as the latest edition of **Robert's Rules of Order, Newly Revised**.

## **1.5 Business Purpose**

The Corporation is organized exclusively to carry on educational and recreational services and to conduct related activities which qualify this Corporation for exemption from taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and to expend or apply the assets of the Corporation for such purposes.

The objective of this Corporation shall be to implant firmly in the minds of the boys and girls of the community the ideals of good sportsmanship, honesty, loyalty, courage, physical fitness, self-discipline and respect in order to enable them to develop the skills necessary to become healthy, responsible, principled adults. This objective will be achieved by providing supervised instruction in the sports of football and cheerleading. The supervisors shall constantly bear in mind that the attainment of exceptional athletic skill or the winning of games or competitions is secondary to the prime objective of molding future men and women. In conducting the activities of this Association, the maximum benefits can be obtained by following a theme of allowing coaches to coach, managers to manage, and the committees to function as defined in these by-laws.

## **Title 2. Board of Directors**

### **2.1. Establishment and Function**

The affairs of the Corporation shall be controlled and administered by a governing body known as the "Board of Directors." As used in these bylaws, a reference to the "board of directors" or "directors" refers to the entire board collectively or to a member of the board generically. The board of directors conducts its proceedings as provided in the articles of incorporation, these bylaws and the Code.

As used in these bylaws, a reference to the "Executive Board" refers to the President, Vice President, Secretary, Treasurer, and Cheer Vice President.

Board members may occupy no more than two elected positions; however, Executive Board members may not occupy another board position. Executive Board members may not consist of related persons.

### **2.2. Composition and Term**

The board of directors shall be composed of the following voting members:

- (a) President
- (b) Vice President
- (c) Secretary
- (d) Treasurer

- (e) Cheer Vice President
- (f) Competition Cheer Director
- (g) Equipment Director
- (h) Marketing Director
- (i) Web Master
- (j) Cherokee District Football Director
- (k) Cherokee District Cheerleading Director
- (l) Creekview District Football Director
- (m) Creekview District Cheerleading Director
- (n) Etowah District Football Director
- (o) Etowah District Cheerleading Director
- (p) Sequoyah District Football Director
- (q) Sequoyah District Cheerleading Director
- (r) Woodstock District Football Director
- (s) Woodstock District Cheerleading Director
- (t) River Ridge District Football Director
- (u) River Ridge District Cheerleading Director

Each person shall be elected for an annual term beginning. Board members elected shall take the position with the understanding that they are not entitled to compensation for services provided. Board members elected shall conduct the business of the Corporation as directed by these bylaws, shall be responsible for assisting at registration, and shall be required to perform “Director on Duty” responsibilities during games in accordance with a published schedule.

### **2.3. Powers**

- (a) The board of directors may exercise all powers granted to it as they determine to be expedient and necessary for the interest of the Corporation, subject to the articles of incorporation, these bylaws, or the Code.
- (b) If some catastrophic event occurs that precludes the Corporation or the board of directors from assembling, then those directors who are capable of assembling, either in person or through a communications system permitting all of the participants to hear each other, shall convene as required and take any necessary action to preserve the Corporation until the emergency ceases. Quorum shall consist of one-half of the directors who participate in the initial emergency session. Each emergency session shall be convened by any manner of notice reasonable, prudent or practicable in the circumstances. The acting board of directors may exercise any and all emergency powers authorized under the Code, in the name of the Corporation, if the action taken is reasonably necessary during the presence of emergency conditions.

#### **2.4. Annual Meeting**

The annual meeting of the Corporation is held on the 1st day of June, unless the directors of the Corporation designate a different time or date for a particular year. Any matter relating to the affairs of the Corporation may be brought up for action by the directors, except for any matter which prior notice is required by the articles of incorporation, these bylaws, or the Code.

#### **2.5. Regular Meetings**

The board of directors shall meet as necessary to conduct the business of the association, at least but not limited to, once per month. The President will announce the time and location of the monthly meeting. The board of directors may call meetings of the board of directors, at the call of:

- (a) the President;
- (b) the Vice-President; or
- (c) any two directors.

All board members are encouraged to attend meetings. Unexcused absences of more than two consecutive meeting and/or thirty percent (30%) of annual meetings may result in suspension of voting privileges at the discretion of the remainder of the board of directors.

The conduct of business of the Corporation shall be handled in an orderly manner at all meetings. Each member is encouraged to respect everyone's right to have their opinion heard regarding the affairs of the Corporation.

Following their election, the newly-elected board of directors will meet in joint session with the outgoing board of directors for an organizational session, at which they will review all pending matters before the outgoing board, permit the new board to organize its affairs, and establish a fixed meeting schedule as to the regular board meetings of the Corporation. Any matter relating to the affairs of the Corporation may be brought before the board, unless notice of the matter is required to be included in the notice of the board of directors meeting. Notice of each special meeting is to be sent to each director by United States mail, postage prepaid, addressed to the address of record in the membership roster, at least two (2) days prior to a special meeting. Where circumstances require a meeting on less than two days' written and mailed notice, such notification to each member of the board of directors may also be made by any other reasonable method. At board of directors meetings, quorum consists of a majority of the directors. No proxy votes may be used.

## **2.6. Use of Contemporaneous Communications Systems for Board Meetings**

The board of directors, or any Corporation committee, may utilize a contemporaneous communications system approved by the board, in which all participants in the meeting can hear each other; and participation in a meeting by this system constitutes the presence of the participant at the meeting.

## **2.7. Voting; Quorum**

Each director has one (1) vote on the board of directors. The President shall vote only when voting is conducted by ballot or in the event of a tie. A quorum, being generally defined as the number of members required to be present for the legal transaction of business of the Board shall consist of those members in attendance of any regular or called meeting and will exist when a majority of the voting members of the board are present and 3 of 5 Executive Board are present. If a board position is considered vacant it will not count in the quorum required to hold an official meeting. Only elected Board members and elected District Directors (both football and cheer) or those appointed by the President may vote. District Assistants are not eligible to vote unless their District Director is not present. Each District will have one (1) vote for football and one (1) vote for Cheer. No business of the Corporation shall be carried out without said quorum.

Once quorum is established, all matters put to a vote before the board of directors will require the affirmative vote of a majority of directors voting on the matter, in the presence of a quorum, unless a greater majority is required by the articles of incorporation, these bylaws or the Code. The participation of a majority of the directors, whether present in person or through an approved contemporaneous communications system, constitutes a quorum of the board of directors in order to conduct business.

## **2.8. Removal of Director**

- (a) One or more directors, or the entire board of directors, may be removed by the affirmative vote of a majority of the remaining board of directors of the Corporation present and voting on removal at a regular or special meeting of the board of directors of the Corporation. A separate vote on removal must be made as to each director proposed for removal.
- (b) Any director who was elected to complete an unexpired term of a director on the board through election by the directors may be removed by an affirmative vote of a majority of the remaining directors for a stated cause.
- (c) Any director who has not participated in any meeting of the board of directors during a period of no less than six (6) months may be removed by an affirmative vote of a majority of the remaining directors due to such absence.

(d) In the event of removal, the provisions of Section 2.9 of these bylaws will apply.

## **2.9. Vacancies**

Whenever a vacancy occurs, or will occur, on the board of directors, then that vacancy is to be filled by appointment of the President and approved by the remainder of the board. If the President cannot fulfill his term, the Vice-President shall assume the office of President and a new Vice-President shall be appointed.

## **2.10. Written Consent Action by Board**

Any action required by law, or permitted to be taken at any meeting of the board of directors, may be taken without a meeting, if a written consent, setting forth the action so taken is signed by a majority of the directors. This consent is the equivalent to a vote of the board of directors during a meeting with a quorum, and is to be filed and recorded with the minutes of the Corporation's board of directors. The directors who did not sign the consent action shall be given notice of the action as soon as practicable, but not later than the next membership meeting after the written consent action is signed by a sufficient number of directors.

## **2.11. Duties of Corporation Officers**

Each officer of the Corporation who is elected to serve for one (1) year by a majority vote of the participating parents in that calendar year (one vote per household), exercises the following responsibilities pertaining to their office, in addition to any other duty imposed on that office by the articles of incorporation, these bylaws, the Code or by vote of the membership or the board of directors of the Corporation as follows:

- (a) **The President** generally presides at all meetings of the board of directors and the membership of the Corporation; reports on the activities of the Corporation to the directors at each annual meeting of the Corporation; oversees the activities of the Corporation, and reports on those matters determined appropriate to the board of directors of the Corporation. Specifically the President is responsible for the following:
- 1) Coordinate all activities of the organization by providing leadership to organization officers and elected positions.
  - 2) Votes only when voting is by ballot or to break a tie.
  - 3) Presides over all meetings of the Board, preserves order throughout meetings and decides all parliamentary questions unless an official Parliamentarian is present.
  - 4) Schedule and conduct all officer/board meetings and prepare all agendas for these meetings.

- 5) Delegate authority to the Vice-President in the event of his/her absence or to another officer in the event of the Vice-President's absence.
  - 6) Initiate and direct discussion in an unbiased manner.
  - 7) Act as liaison to Cherokee Recreation and Parks Agency (CRPA).
  - 8) Approve all expenditures including overseeing all expenditures voted on by Board.
  - 9) Submit yearly budget.
  - 10) Acts as observer in all drafts.
  - 11) Administer and/or appoint member for all weigh-ins.
  - 12) Prepare game schedule and playoff schedule.
  - 13) Prepare Director on Duty schedule.
  - 14) Settle all protests.
  - 15) Co-sign checks with the treasurer.
- (b) **The Vice-President** generally presides at all meetings of the board of directors of the Corporation in the absence of the President, and in the case of a vacancy in the office of President, acts as President until a new President is elected. In addition, the Vice-President oversees the operations of the Corporation committees and reports on those matters determined to be appropriate to the board of directors of the Corporation. Specifically the Vice-President is responsible for the following:
- 1) Chair any office, board, or general membership meeting in the event of the President's absence.
  - 2) Aid President in overseeing all expenditures voted on by Board.
  - 3) Aid President in yearly budget proposal.
  - 4) Coordinates and chairs official team mom meeting at the beginning of each season.
  - 5) Oversee all administration of coaches' certification and background checks.
  - 6) Resolve all problems or discrepancies, which are verbally reported to the Board for resolution upon decision of said Board. If a problem or discrepancy is reported to a board member in writing, then the written report shall be considered in formal grievance and shall be handled according to the procedure outlined in Title 10.
  - 7) Prepare a written response from the Board of any decisions related to formal grievances filed.
  - 8) Have *overall* responsibility for football coaching staffs. Must thoroughly investigate any discrepancies involving coaches reported as well as those of his/her own determination. Will determine if conduct requires action by the Board to place the coach(es) on probation or suspension. Recommendation to replace a coach(es) must be in writing to the Board.
  - 9) Will oversee placement of all new players in the event of football team rosters being full based on district first then where needed.

10) Will be responsible for soliciting persons interested in becoming coaches for the next season and will assist all Football District Directors with submission of all applicants to Board along with any recommendations.

(c) **The Secretary** shall maintain and provide access to the records of the Corporation as required by O.C.G.A. ' ' 1601 and 1602; records the minutes of all proceedings of the board of directors of the Corporation and reports on these matters to the board of directors of the Corporation. Specifically the Secretary is responsible for the following:

- 1) Record all business conducted at board meetings including makers of motions, seconds of motions, and disposition of motions.
- 2) Prepares for President agendas for meetings showing the order of business coming before assembly.
- 3) Provides and maintains copies of the by-laws, minutes, and any other documents and correspondence required to conduct business of the Association.
- 4) Make available and review minutes from prior meetings of board.
- 5) Assist any member, upon request, in the preparation of forms, reports, mailings, copies, flyers, etc.
- 6) Upon notification, by the President, notify officers/members of scheduled meetings.
- 7) Assist the President in the maintenance of permanent records of program activities.
- 8) Generate and maintain current rosters of participants, coaches, other staff, and participant's parents and insure that these rosters are available to all board members upon request.
- 9) Maintains current birth certificates on file at concession stand.
- 10) Responsible for securing and maintaining insurance policies for upcoming season.

(d) **The Treasurer** maintains the financial records of the Corporation; prepares the annual accounting and financial statement of the Corporation for the annual meeting of the directors of the Corporation (which may be prepared by a certified public accountant when authorized by the board of directors); and reports on these matters to the board of directors of the Corporation. The Treasurer will assist the Secretary in the counting of ballots in any election for the board of directors of the Corporation. Specifically the Treasurer is responsible for the following:

- 1) Maintain a checking account for Corporation. This checking account shall require the signature of President and Treasurer.
- 2) Receives and disburses all monies of the Corporation as prescribed in these bylaws or as authorized by the action of the Board.

- 3) Provides financial statements (either written or oral) to the Corporation as directed by the President and/or the Board, including financial reports from CRPA account.
- 4) Shall have the accounts examined by an auditor or auditing committee composed of not less than three members. The auditing committee, if used, shall be selected by the Board. The auditor/auditing committee shall sign the completed audit certifying its accuracy.
- 5) Acts as purchasing agent by approving and maintaining accurate records of all concession stand vendors and purchases.
- 6) Insure with the cooperation of the Concession Director that a complete money count is made at the close of each concession stand and that an accurate inventory is maintained by the Concession Director. (when used)
- 7) Signs or counter-signs all checks.
- 8) Turns all financial books over to the new treasurer at end of fiscal year.

**(e) Cheer Vice President**

- 1) Has overall responsibility for the cheerleading program.
- 2) Have *overall* responsibility for cheerleading coaching staffs. Must thoroughly investigate any discrepancies involving coaches reported to him/her as well as those of his/her own determination. Will determine if conduct requires action by the Board to place the coach(es) on probation or suspension. Recommendation to replace a coach(es) must be in writing to the Board.
- 3) Chair the coaching staff/squad mothers meetings for the purpose of setting practice schedules.
- 4) Assist Vice- President in certification of all coaches.
- 5) Serve as an advisor to any girl whose conduct is deemed detrimental to a team and/or the Corporation.
- 6) Will coordinate the distribution and collection of all girls' equipment with the support of the coaching staffs and the Assistant Cheerleading Director.
- 7) Submit budget to President for all cheerleading equipment such as uniforms, pom-poms, etc.
- 8) Will oversee placement of all new cheerleaders in the event of squad rosters being full based on district first then where needed.
- 9) Will be responsible for soliciting persons interested in becoming coaches for the next season and will assist all Cheerleading District Directors with submission of all applicants to Board along with any recommendations.
- 10) Coordinate the distribution & collection of equipment and uniforms with the District Directors and provide schedule of hand out dates to each District Director. Will ensure sufficient help to effectively size, disperse, and collect uniforms.

**(f) Assistant Cheer Vice-President**

- 1) Will assist Cheerleading Director with all duties.

- 2) Will assume responsibilities of Cheerleading Director in his/her absence.
- 3) Non voting except in the absence of the Cheer Vice President.

**(g) Competition Cheer Director**

1. Non voting
2. Report monthly to the Cheer VP with Competition Cheer Updates
3. Procures practice locations for Competition Cheer
4. Selects and trains Competition Coaches
5. Sets Competition teams.
6. Orders uniforms and other uniform accessories with approval of the Cheer VP
7. Researches and enters competitions

**(g) Equipment Director**

- 1) Will take a complete inventory along with outgoing Equipment Manager each year and determine quantities of equipment items needed for the upcoming year.
- 2) In cooperation with the President and Treasurer, pursue a reliable supplier with competitive prices for required purchases of equipment and uniforms.
- 3) Forward to the President, for Board approval, a schedule of expenditures for equipment and uniforms for the upcoming season.
- 4) Coordinate the distribution of equipment and uniforms with the District Directors and provide schedule of hand out dates to each District Director. Will ensure sufficient help to effectively disperse equipment.
- 5) Will be responsible for the collection of all equipment and will coordinate with the District Directors for turn in dates and ensure sufficient help to effectively classify equipment serviceability or condition.
- 6) Will maintain a system for identifying equipment and for re-ordering equipment as it is issued both during registration and the season.
- 7) Will maintain records of any equipment issued to coaches.
- 8) Will maintain acceptable levels of consumable items for repair or replacement to equipment.
- 9) Will provide the Board with an updated inventory during the annual turnover meeting and will maintain a current inventory at all times.
- 10) Monitor all equipment; coordinate all needed repairs and replacement of defective or unsafe equipment as required.
- 11) Will supervise and work with a committee in reconditioning reusable equipment.

**(h) Assistant Equipment Director**

- 1) Will assist Equipment Director with all duties.
- 2) Will assume responsibilities of Equipment Director in his/her absence.

**(i) Marketing Director**

- 1) Will be responsible for all Association publicity and all fund-raising projects and submit ideas and proposals to Board for approval.
- 2) Will be responsible for placing ads, printing flyers, and providing proposals for signs and/or banners for advertisement of sign-ups, etc.
- 3) Secure all trophies for League Champion and runner-up, football and cheerleading.
- 4) Will coordinate the Robert Ingram Scholarship
- 5) Will coordinate Jamboree and Season Vendors
- 6) Put together a Team Mom booklet with important league information and frequently asked questions.
- 7) Schedule volunteers to work fundraising booths/activities
- 8) Will assist webmaster in coordinating the picture schedule

**(j) Web Master**

- 1) Will coordinate team/individual pictures, provide vendors, and calculate rebates.
- 2) Will coordinate gathering of game scores and maintaining standings of each week's games to be provided to CYFA for posting on Corporation website.
- 3) Assist Marketing Director in advertising for the league
- 4) Design and upkeep of the website/email addresses
- 5) Design and upkeep of on line registration
- 6) Work with Treasurer, Vice President and Vice President of cheer on registration and camp databases.

**(k) District Football Directors**

- 1) Aid Equipment & Assistant Equipment Directors in distributing and collecting of equipment.
- 2) Oversee all communication from Board to coaches, including all game schedules, rules, etc.
- 3) Aid Vice-president in coaches' certification and background checks.
- 4) Implement all rules in regard to these bylaws.
- 5) Act as liaison between league officials, coaches, players, and parents.
- 6) Assist Marketing Director in coordination of individual/team pictures.
- 7) Schedule dates for individual and team pictures.
- 8) Have responsibility for football coaching staffs. Must thoroughly investigate an-discrepancies involving coaches reported to him/her as well as those of his/her own determination. Will determine if conduct requires action by the Board to place the coach(es) on probation or suspension. Recommendations to replace any coach must be in writing to the Board.
- 9) Serve as an advisor to any boy/girl whose conduct is deemed detrimental to a team and/or the Corporation.

- 10) Will be responsible for soliciting persons interested in becoming coaches for the next season and will submit all applicants to Board along with any recommendations.
- 11) Has authority to call off or add a practice within guidelines of Title 11 and enforce practice schedules as outlined in Title 11.
- 12) Responsible for securing practice fields for upcoming season.
- 13) Oversee equalization draft if needed to select teams and determine the placement of any new players added after the draft based on team strengths or selection rotation.

**(l) Assistant District Football Directors**

- 1) Will assist Football District Director with all duties.
- 2) Will assume responsibilities of Football District Director in his/her absence.

**(m) District Cheerleading Directors**

- 1) Aid Cheerleading & Assistant Cheerleading Directors in distributing and collecting of equipment.
- 2) Oversee all communication from Board to coaches, including all game schedules, rules, etc.
- 3) Aid Vice-president in coaches' certification and background checks.
- 4) Implement all rules in regard to these bylaws.
- 5) Act as liaison between league officials, coaches, players, and parents.
- 6) Assist Marketing Director in coordination of individual/team pictures.
- 7) Have responsibility for cheerleading coaching staffs. Must thoroughly investigate any discrepancies involving coaches reported to him/her as well as those of his/her own determination. Will determine if conduct requires action by the Board to place the coach(es) on probation or suspension. Recommendation to replace a coach(es) must be in writing to the Board.
- 8) Serve as an advisor to any boy/girl whose conduct is deemed detrimental to a team and/or the Corporation.
- 9) Will be responsible for soliciting persons interested in becoming coaches for the next season and will submit all applicants to Board along with any recommendations.
- 10) Has authority to call off or add a practice within guidelines of Title 11 and enforce practice schedules as outlined in Title 11.
- 11) Responsible for securing practice fields for upcoming season.

**(n) Assistant District Cheerleading Directors**

- 1) Will assist Cheerleading District Director with all duties.

- 2) Will assume responsibilities of Cheerleading District Director in his/her absence.

## **2.12. Financial Regulations**

This section outlines certain policies and practices as to the financial procedures of the Corporation:

- (a) The board of directors shall decide all matters pertaining to the finances of the association and as stated in these bylaws. The expenditure of funds shall not give any team or individual an advantage over another.
- (b) The President shall be responsible for handling day to day expenses and authorizing approved expenditures and any non budgeted expenditure up to five hundred dollars (\$500.00). Expenditures of one thousand dollars (\$1000.00) or more shall be accompanied by three (3) competitive bids.
- (c) The signatory on any bank account and the depository institution for that account is established by the board of directors by an appropriate resolution. All Corporation checks shall require the signature of the President and Treasurer.
- (d) Any director, committee chairman, or committee member of the Corporation may be reimbursed for their actual and necessary expenses when reasonably incurred on behalf of the Corporation. No director, committee chairman, or committee member of the Corporation may receive any salary, fees, compensation, commission or other payment for rendering specific services to the Corporation unless approved by the board of directors of the Corporation.
- (e) The Corporation's fiscal year is the calendar year.
- (f) Requests for hardships may be submitted to or by any board of director's member for recommendation and a determination of fees (if any) shall be made by the board of directors for approval.

## **2.13. Board Committees**

The board of directors may establish such committees composed of at least one (1) member of the board of directors as it determines to be necessary and proper from time to time. The membership of such committees shall be composed solely of directors; but if the committee's charge and function does not involve the management responsibility for the affairs of the Corporation, then persons who are not currently directors, but who have served as directors within the past two (2) years may also be designated to serve on a board committee. Board committees may not exercise the authority of the board of directors when prohibited by the Code.

### **Title 3. Code Provisions Incorporated**

#### **3.1. Indemnification**

- (a) The provisions of Part 5 of Article 8 of the Code, relating to indemnification by the Corporation of any person who has served as an officer or director of the Corporation, or who has brought an action in the right of the Corporation, is adopted by the Corporation by this reference as a bylaw of the Corporation, except that as permitted under the Corporation's articles of incorporation, no advance payment by the Corporation for any expense or liability permitted under the Code is authorized unless paid through an insurance policy maintained by the Corporation for this purpose. Any and all decisions by the board of directors concerning the payment of funds under this section, when not paid under a policy of insurance, shall be ratified by the affirmative vote of a majority of the board of directors of the Corporation.
- (b) The Corporation will purchase and maintain insurance on behalf of all persons who are or were directors, officers, employees or agents of the Corporation, or who are or were serving at the request of the Corporation as a director, officer, employee or agent of another Corporation, partnership, joint venture, trust or other enterprise, against any liability asserted against him and incurred by him in any such capacity, or arising out of his status as such, whether or not the Corporation would have the power to indemnify him against such liability under the provisions of this Title.
- (c) If any expenses or other amounts are paid under the provisions of this Title of the bylaws, whether by action of the board of directors, court order or an insurance carrier pursuant to insurance maintained by the Corporation, the Corporation shall send by first-class mail to its directors of record at the time, a statement specifying the persons paid, the amounts paid, and the nature and status at the time of such payment of the litigation or threatened litigation.

#### **3.2. Procedures Where Director has Conflicting Interest in Transaction**

The provisions of Part 6 of Article 8 of the Code, relating to rules governing the procedures to be applied where a director has a conflicting interest in a transaction involving the Corporation, are adopted by the Corporation by this reference as a bylaw of the Corporation.

#### **3.3. Sales of Assets Outside Regular Course of Business**

The provisions of Article 12 of the Code, relating to the sale of all, or substantially all of the assets of the Corporation outside the regular course of business, are adopted by the Corporation by this reference, as a bylaw of the Corporation.

### **3.4 Corporate Liability for Injuries**

Corporation officers, coaches, managers, referees, or any other supervisory personnel are not responsible for injuries to persons participating.

#### **Title 4. Reimbursement by Corporation Employees**

Any payments made to an employee of the Corporation in the form of reimbursement, a salary, or bonus payment, that is disallowed, in whole or in part, as a deductible expense to the Corporation for federal or state income tax purposes by the Internal Revenue Service, or by the revenue department of any State, shall be reimbursed by such employee to the Corporation to the full extent of such disallowance within six (6) months after the date on which the Corporation is assessed a deficiency with respect to such allowance. It shall be the duty of the board of directors of the Corporation to enforce payment to the Corporation by any such employee for the amount disallowed. The Corporation shall not be required to legally defend any proposed disallowance by the Internal Revenue Service or by the revenue department of any state, and the amount required to be reimbursed by such employee shall be the amount, as finally determined by agreement or otherwise, which is actually disallowed as a deduction. In lieu of payment to the Corporation by any such employee, the board of directors may, in the discretion of the board, withhold amounts from such employee's future compensation payments until the amount owed to the Corporation has been fully recovered.

#### **Title 5. Amendments**

##### **5.1. Amendments to Articles of Incorporation**

Any change in the articles of incorporation of the Corporation is not adopted unless the following has occurred:

- (a) The recommendation concerning the proposal will be sent, along with the text of the proposal, to the directors of the Corporation with the notice of the meeting at which the proposal is to be presented.
- (b) When the proposal is presented for consideration at a meeting of the directors of the Corporation, it is open to any amendments or other action as the directors approve, without limitation.
- (c) No proposal to change the articles of incorporation is adopted unless a majority of the directors voting; vote affirmatively to approve the proposal with a quorum present at the meeting.
- (d) Once adopted, no change is effective until it is filed with the Georgia Secretary of State as required by the Code

## **5.2. Amendments to Bylaws**

Any change in these bylaws is not adopted unless the following has occurred:

- (a) Any member may submit proposed amendments to the bylaws of the organization for consideration. The recommendation concerning the proposal will be sent, along with the text of the proposal, to the President for presentation to the members of the Corporation. Following presentation to the members, the board of directors shall vote on the proposed amendment. Discussions of proposals by the board of directors are encouraged and the directors may make amendments to such proposals.
- (b) When the proposal is presented for consideration at a meeting of the directors of the Corporation, it is open to such amendments or action as the directors approve.
- (c) No proposal to change these bylaws is adopted unless a majority of the directors voting; vote affirmatively to approve the proposal with a quorum present at a meeting.
- (d) Once adopted, any change to these bylaws is immediately effective, unless some later date is designated in the proposal.

## **Title 6. Coaching Staff**

- a) The coaching staff for each football team shall consist of one head coach and up to five assistant coaches. The inclusion of the Team Mom/Medical Support Person and Statistician shall serve to limit the number of adults authorized on the sidelines during scheduled games to a maximum of eight (8).
- b) Head coaches of cheerleading and football must be NYSCA certified and that certification must be current and good standing. A coach cannot be the head coach of two teams in CYFA without board approval.
- c) The selection of head football and head cheerleading coaches will be from applications received from Cheerleading and Football District Directors as well as Vice-President and Cheerleading Vice President. Selections will be for one season only. All prospective coaches must submit a coaches' application and a CRPA background check by the date of the team certification in order to be considered for a coaching position.
- d) All Sideline personnel including but not limited to coaches, team parent, statistician, medical staff, etc must display a current CYFA sideline badge. In the event a coach does NOT have his badge, he is NOT ALLOWED on the

sidelines. Coaches/adults/team parents on the sidelines without badges will be asked to leave the sidelines immediately. Failure to do so may result in the team being penalized 15 yds for unsportsmanlike conduct and ejection of the coach. Anyone who is not a coach will result in a 15 yd unsportsmanlike penalty and ejection of the head coach.

Head coach (team mom) may photo copy each badge. In the event a coach has forgotten his badge, he must show the Director on Duty (DOD) the photocopy and wear the photocopy on the sidelines. The Director on Duty will have the final say.

- (e) Coaches and other volunteer staff (football and cheer) may be removed for any action or behavior, past or present, deemed to be detrimental to the league by a majority vote of the Board of Directors. Such as: objectionable material on social media sites and/or other web sites.

### **Title 7. Duties of the Coaching Staff**

The duties of the coach staff are as follows:

- (a) Teaching of the basic fundamentals of the sport, including physical condition of the players, shall be foremost to the teaching of strategy.
- (b) Teaching of the competitive game in such a manner that the individual player will obtain a thorough knowledge of the correct method of participation, whether or not the skill to compete is in fact obtained.
- (c) Responsibility for any practice/game equipment issued by the Equipment Manager.
- (d) Coordinate all administrative functions through the Team/Squad Mother to alleviate distractions during practices.
- (e) Adhere to practice rules and the addition or cancellations of practices set by the District Director and attend any scheduled meetings that the District Director or the board of directors may deem necessary.
- (f) Adhere to all rules set forth in these bylaws.
- (g) Has final selection of player positions. Are responsible for, and have complete authority over, the players from the time they report for an event until they are dismissed or removed by parent(s). They must see that the parents stay in the bleachers behind the fence during a game and at halftime.
- (h) Each **WINNING** team is responsible for emailing in the score for their game. The scores must be emailed to the CYFA Web Master prior to

midnight on game day. Late scores will result in a \$50.00 fine to the offending team. Teams may not play in their next game until the fine has been paid.

## Title 8. Conduct

### **8.1. Coaches and Parents**

- (a) Once the game begins, the officials are in total control of the game. Coaches are responsible for the conduct of players and their parents. Coaches must see that parents stay in the bleachers during the game and at half time. Parents are not allowed on or in the field area at any time during a game or halftime. Any and all coaches are responsible for their own actions and the use of appropriate language. Coaches and parents will not argue with the officials during halftime or after a game, Georgia High School Rules govern play. If a referee ejects a coach or parent from a game, that coach or parent must leave the park immediately. The coach or parent will be suspended from the next team game and barred from the park for that game.
- (b) Parents and coaches shall conduct themselves in such a manner as to set a positive example for the children. Participating children should not overhear any discussion about the ability of one child as opposed to another. The shouting and/or yelling of anything other than encouragement to the players, coaches, linesmen, cheerleaders or officials may constitute grounds for expulsion from the area by local law enforcement officers if required. The loss of a parent's temper or that of a coach's(es), whether resulting in bodily contact or not, while on the practice field or playing field during a competitive event and especially so as to be witnessed by the players and other children constitutes grounds for immediate expulsion from the current event. The board of directors may approve a permanent expulsion and loss of privileges of the Corporation by a two-thirds (2/3) affirmative vote. All notifications will be in writing.
- (c) The head coach, assistant coaches and trainers are responsible for the behavior of the football players/cheerleaders while at practice or in a game situation. It is required that if a football player/cheerleader is unable to attend practice or games that the coach or assistant coach is informed before said practice or game.
- (d) Parents are also required to treat the coaching staff with respect. The coaches and board members of the Corporation are **VOLUNTEERS** and are performing their duties w/o any compensation whatsoever. It takes a great deal of time and energy to perform these duties. Things are done behind the scenes that the parents and cheerleaders are unaware of, so please show them respect and courtesy when confronting them with a situation. If there is a situation on your team and satisfaction is not received by speaking with the coach, then the next contact should be the district director. After that step has been approached and satisfaction is still not achieved, the final contact should be the Vice President if

your grievance is football related or Cheerleading Vice President of the Cherokee Youth Football Association if your grievance is cheer related. If your coach also holds one of the positions listed in the chain of command, then you should bypass that step and move to the next one. If your coach is the Corporation Cheerleading Vice President, then you should contact the league Vice-President. If your coach is the league Vice-President, then you should contact the President. All grievances and complaints will be governed by Title 10.

- (e) Use of noise-makers, EXCEPT cow bells, thunder sticks and shakers, are not allowed at CYFA games. (Shakers being described as empty plastic bottles, no larger than 20 ounces, filled with beans, rice, and/or glitter.) A violation may result in a fine (\$50) to the offending team. Teams may not play in future games until fines are paid.
- (f) Use of tobacco, alcohol and profanity will not be tolerated by coaches, parents or anyone else at the practice fields or game locations. Violations may result in a one game suspension and/or \$50 fine to the violator.

## 8.2. Players and Cheerleaders

- (a) Players and cheerleaders should pay close attention to the coaching staffs during practice sessions or competitive events and refrain from comments other than those beneficial to the event. The use of profanity and vulgarity can be grounds for expulsion from the team/squad.
- (b) Players and cheerleaders on the sidelines participating in an on-going game should not play amongst themselves by tossing balls, roughhousing, talking with parents or other participants and the like.
- (c) Football players/Cheerleaders are expected to treat their coaches and trainers as they would any other adult authority figure. **Disrespect will not be tolerated.** Parents are expected to attend practice sessions and games to monitor the behavior of their child. The coaches and trainers are not baby-sitters, nor should they have to contend with an unruly child who is disrupting the performance of the other team members.
- (d) All participants (football and cheer) **MUST** have a responsible party at all practices and games.
- (e) Any participant ejected from a game by the referees will be suspended from participating in the next game. That player/cheerleader may be on the sidelines, OUT of uniform, to assist his/her teammates.

## **Title 9. Disciplinary Action**

- (a) Disciplinary action accepted by the Corporation includes, but is not limited to, running laps at practice, sitting out a portion or all of a game, or removal from a team/squad.
- (b) If a cheerleader has not attended practices or games and is deemed unprepared such as to place the other team members in an unsafe position during half-time that cheerleader, at the coaches discretion, may not be allowed to cheer during said half-time.
- (c) Disciplinary action such as striking a child will not be tolerated, and the Vice-President or Cheerleading Vice President of the Corporation should be notified immediately. The offending coach and/or trainer may be removed from their position and unable to coach with the Corporation again as outlined in Title 8.

## **Title 10. Protests, Complaints, and Grievances**

### **10.1. Protests**

- (a) During a game, the head coach or his designated assistant must inform the head referee that the game is being played under protest. After the game, the Director on Duty must be informed that the game was played under protest along with a \$50 fee to the league President within 48 hours of the expired game. If the above procedure is followed, the league president will call a meeting of the protest committee to consider the protest. All parties involved may be asked to attend the meeting. The decision of the protest committee will be closed and final. Officers, whose team is involved in the protest, may enter into the discussion, but are prohibited to participate in the closed meeting due to a conflict of interest. After a decision is reached, the league president will receive a report. If the coach initiating the appeal wins the protest, his \$50 will be returned.
- (b) All protests shall be filed with the President in writing within 48 hours. No protests will be acted upon without written support of allocations being filed with the President.
- (c) The Vice-President will prepare a written decision for all parties involved in the protest.
- (d) Should a coach have a question regarding a player's weight from an opposing team, he should approach the Director on Duty and the Director will check the roster book. No official protest is required.
- (e) No protest concerning the officiating of the game will be heard. If there is a complaint/problem with the conduct of an official, that complaint should be reported to the Vice President.

## **10.2. Grievances and Complaints**

- (a) The Board shall decide all participation grievances and/or complaints, after investigation by the Vice-President in order that adequate records of such issues are maintained. All interpretations of the by-laws shall be in writing and shall be provided to the board of directors.
- (b) In the event a parent feels that his/her child is not being treated fairly or is the subject of biased treatment, the parent shall contact the Vice-President and discuss the problem.
- (c) The Vice-President will schedule a conference with the parent(s), the coach(es), the appropriate District Director and act as arbitrator.
- (d) In the event that a parent is not satisfied with the solution offered by the Vice-President or the coach(es) a written formal charge must be filed with the board of directors. The formal charge will be stated in writing to the parents and a copy of such writing will be filed with the Secretary.
- (e) The President shall immediately call a meeting with the board of directors, which shall act as a grievance committee. The President (or his assigned) shall act as the chairman of the grievance committee. In the event the President is a party to a grievance, the Vice-President shall act as the chairman of the grievance committee.
- (f) The Vice-President shall respond to any written complaints or other inquiries in writing in order that adequate records of such issues are maintained.
- (g) Violation of the bylaws, principles of good sportsmanship, or conduct may result in the suspension of privileges for a period of time. Any person suspended by the board of directors can only be reinstated by the board of directors. The decisions of the board of directors are final.
- (h) Any coach or parent accused of a violation resulting in a fine, suspension or forfeiture may request an immediate hearing by the grievance committee. All fines go into the CYFA scholarship fund.

## **Title 11. Practice Schedule, Roosters, Equipment, Equipment Draw and Turn-In, Uniforms, and Fees**

### **11.1. Practice Schedule**

- (a) **Football.** Practice schedules will be enforced in all districts. Before the school year starts, teams can practice up to 4 times a week- 2-hour practices. The first week of practice should be devoted to conditioning only, no pads are allowed. No

child may practice in pads until that child has practiced at least 3 days without pads as allowed by the Georgia High School Association.

1. After the school year begins, teams are restricted to 2 practices a week- 2-hour limit- and a walk through (helmets only and 1 hour only.) Teams are encouraged to have no more than 4 hrs of practice during the school week. (Mon-Thurs).
  2. **12/13 teams are restricted to a Maximum of 3 practices per week—2 hour limit in full pads.**
- (b) **Penalty** for breaking practice rules including but not limited to, practicing on Sunday, practicing twice on the same day, habitually practicing over the 2 hour limit and holding too many practices, may result in forfeiture of first win, suspension of head coach, and/or \$100 fine. Teams may not play in future games until all fines are paid.
- (c) **Cheerleading.** Practice generally begins no earlier than the last week of July and will extend until the season ends which should be just before Thanksgiving. The coaches will do their best to have practice when all members can attend, but given the busy schedules of families today they may not be able to accommodate everyone. The time and place for practice sessions will be determined by the head coach. No one should be asked to drive too far for their practices, as long as the practice is in their district, unless they have chosen to cheer "out of district". The usual practices will be 2-3 times/week lasting 1-2 hours per session. Many teams will go to 1 practice per week once the season gets into full swing. This is purely up to the discretion of the coach, as she will be the best judge of how much practice each individual team needs. Just because one team in your district goes to one practice does not mean all the teams will go to one practice.

### **11.1a CYFA Heat/Humidity Policy for Football and Cheerleading**

**CYFA Board reserves the right to cancel practice at any time. Violations of this policy or CYFA practice cancellations may result in game forfeiture and/or Head Coach Removal.**

Each Director will be in the possession of a Wet Bulb thermometer. When the outdoor temperature (Standard thermometer reading) reaches 90 degrees or higher a Wet Bulb temperature will be taken at several intervals throughout the late afternoon. When the reading on the Wet Bulb thermometer reaches **79-81** degrees, this is approaching critical level. A coach has the following options:

- a) Coach may cancel practice and reschedule for another day during that calendar week. Practice may NOT be made up on Sunday or be added to practices the following week without Board approval.
- b) Practice may be pushed back 30 minutes and another Wet Bulb Reading taken. If the Wet Bulb temperature reading drops **below 79 degrees**, practice (in full pads)

may resume as normal with 5 minutes water breaks every 15 minutes. Helmet should be removed to allow for cooling.

- c) Practice may start on time WITHOUT shoulder pads (helmet and pants pads only) doing a basic walk thru workout. This includes but is not limited to, calisthenics, short sprints (20 yds or less), hitting dummies— with water breaks every 15 minutes lasting no less than 5 minutes in duration. Helmet should be removed to allow for cooling. When the Wet Bulb reading goes **below 79 degrees**, practice in full pads may resume.

**No practice is allowed if the Wet Bulb Temperature reading is above 81 degrees.**

Coaches may wait 30 minutes and take a new reading. If the Wet Bulb reading drops to 81 degrees or lower, the above procedures may occur.

Readings may be different in each section of the county. Readings may also differ from the High Schools. Please be aware that the High School readings are taken in the afternoon, most initial CYFA readings will not be taken until 5:00. Once the sun begins to set, the Wet Bulb temperature drops quickly. It may be too hot at 6:00 but may be fine at 6:30.

**This policy applies only to outdoor practice sessions** (indoor practice locations must be approved by the Board). Games are not elements of the policy. The nature of football games allows for breaks in the competition; therefore the policy will not apply to any regular season or post season games.

### **What is a wet bulb thermometer and why is it used?**

When you are hot, you sweat, or perspire. As that perspiration evaporates into the air, it cools of the surface of your skin. But for the process to occur, the air around your body has to be able to receive the water vapor. When the humidity is high, more water vapor is present in the air. Therefore, less water can evaporate from your skin. This results in greater discomfort, even without a higher temperature.

The wet bulb temperature is a measure of the amount of moisture, in the form of invisible water vapour contained in the air. As the name implies it is measured by a standard thermometer whose bulb is covered by a muslin sleeve that has been moistened by pure water.

The principle of the wet bulb thermometer is as follows; Water evaporates from the muslin cover passing into the air in the form of invisible water vapour, contained in the air. In so doing it absorbs heat from the thermometer bulb and the mercury it contains. The thermometer therefore indicates a lower temperature than that of the dry bulb thermometer. The difference between the readings of the dry and the wet thermometers is called the depression of the wet bulb.

If the air contains nearly all the moisture it can possibly hold, evaporation from the muslin will be slight and the depression of the wet bulb will be small. However, if the air is very dry, containing little moisture, evaporation will be quite rapid and the depression

of the wet bulb will be quite large. In hot dry desert climates depressions of over 25°C have been observed, but at sea the depression is seldom more than 5°C. If the air contains all the moisture it can possibly hold, there is no evaporation from the muslin, and the dry and wet bulb thermometers will read the same. When this condition exists the air is said to be saturated.

The more saturated the air, the harder it is to cool the body; therefore, if the wet bulb reading shows a high level of moisture, caution must be taken during outdoor activities.

## **11.2. Rosters**

The league Vice President will maintain team rosters, which will consist of player's names, ages, birth dates, Jersey numbers and telephone numbers. The head coach is responsible for bringing his team's rosters to every game. (Note: rosters are checked at weigh-in.) No CYFA player will be allowed on the roster, or play for another team, after opening day weigh-in. No jersey number may be changed after the number is recorded on the official league roster. If a position number must be changed, the Vice President must first approve such change. If a player's jersey is torn or blood stained during a game, the director on duty, head referee and opposing coach will be notified of the change. A team will consist of a maximum 24 players unless approved by the Board of Directors.

**Penalty for changing teams, adding players, or changing numbers without the appropriate Board approval may result in forfeiture of first win and/or expulsion of the head coach.**

## **11.3. Equipment**

- (a) Small K-2 ball will be allowed for the 6-7 year old division. For all other age divisions a standardized Baden 100 (TDJ) football will be used. This ball is 12 1/2 inches in length from tip to tip and it has an 18 1/2 inch circumference. If the coach purchases his own game balls CYFA will allow a one-half inch variance in these specifications. CYFA will supply 1 leather football and 2 composite footballs.
- (b) Mouthpieces are mandatory for football players and must be worn during all games and practices. Mouthpieces may not be white or clear. They must be attached to the helmet and of a solid color so they are clearly visible to the referees.
- (c) Chinstraps must be completely snapped during play.
- (d) No jewelry will be allowed to be worn by football players during games or practice.

#### **11.4. Equipment Draw and Turn-In**

Equipment directors will notify district directors when equipment draw will begin for each division. Equipment is serial-numbered and issued to each player. Players are responsible for proper care of equipment and game pants. Teams will be asked to turn the equipment in at their last scheduled game. If a player does not turn in his equipment after the last equipment turn in date held in December, the \$100 equipment deposit will not be refunded and legal action may be taken.

#### **11.5. Uniforms and Fees**

##### **(a) Football**

- 1) The registration fee consists of the cost of playing football in the league as well as providing two game jerseys for each player to keep at the end of each season. This does not include a separate deposit required for obtaining equipment.
- 2) For Divisions 2, 3 and 4 (8/9, 10/11 and 12/13), All jerseys will be issued to a player based on the OFFENSIVE position he will play regardless if he is a first string or second string offensive player. All tackles, guards and centers must wear jersey numbers 50-79. All ends, including tight ends, and backs must wear numbers 1-49 or 80-99. Offensive substitutions not wearing the proper number sequence on the interior line (Tackles, Guards and Center) must wear a mesh jersey provided by CYFA over his regular jersey. There must be 5 players at all times on the offensive line with jersey numbers 50-79 or a substituted mesh jersey. Offensive substitutions to the end or backfield positions, intending to become an eligible receiver, must report to the head referee (white hat) before the snap of the ball EVERY PLAY. Failure to do so may result in a penalty.
- 3) Upon receiving an equipment deposit CYFA will provide 1 helmet, 1 set of shoulder pads, 2 hip, 2 thigh, 2 knee, 1 tail pad, 1 chin strap, 2 helmet jaw pads, and 1 pair of game pants. Once equipment is returned in good condition, the equipment deposit will be returned.
- 4) Registration fees and equipment deposits do not include practice jerseys or pants, cleats, mouthpieces or any other pads unless described above. Game pants are to be returned with all other issued equipment.
- 5) In the event a jersey is lost or damaged for any reason, it is the parent's responsibility to replace the jersey in a timely manner. When available, the jersey can be replaced with a non-issued jersey for a fee set by the President and with the approval of the Vice President. The head coach would immediately submit a new Team Certification form showing the number change. The player's old number becomes an illegal jersey and can NOT be worn in subsequent games.

- 6) A player who has misplaced his jersey or who has brought the wrong jersey to the game may borrow the correct colored jersey from another player in his district for 1 game only. The head coach must inform the opposing head coach as well as the officials BEFORE the start of the game. Failure to notify opposing coaches and/or referees may result in a \$100 fine and/or game forfeiture.
- 7) Illegal jerseys—Players participating (without above permission) in jerseys other than the jersey issued to the player during the current season may be fined \$100 and/or suspended from future game(s). If it is determined by the CYFA Board that the head coach knowingly allowed a player to participate in an illegal jersey, that coach may be fined, suspended and/or forfeit any game(s) in which the player participated.

**(b) Cheerleading**

- 1) The registration fee consists of the cost of cheering in the league as well as a uniform and pom-poms. If a cheerleader is registered after the official close of registration in July, then the sizing of the uniform is not guaranteed. Also, there is a space on the registration form that requests the size of the uniform to be ordered. The size given will be ordered for that child. If the space is left blank, you will be called one time to request the correct sizing. If no response is given by July 1, then that cheerleader will receive a size determined by uniforms available once all those that registered prior to July 1 and provided sizes have received their uniforms **Beginning the 2010 season, all cheerleaders must be sized by a CYFA volunteer. Failure to do so by the end of the official registration period may result in a \$25 late ordering fee.**
- 2) **CYFA cannot and will not be held responsible for any alteration fees.**

**Title 12. Game Conduct**

**12.1. Game**

A game will consist of four eight-minute quarters for Divisions 1. A game will consist of four 10-minute quarters for Divisions 2, 3 and 4. The scoreboard will reflect as close as possible the official time. The official time will be kept on the field by the head referee. Officials will switch play at the end of the 1st and 3rd quarters. A 5-minute halftime period will be observed unless games are behind. In order to keep all games on schedule as much as possible, halftimes may be reduced to 3 minutes. In this case the home cheerleaders will perform. If there is still time, then the visiting cheerleaders will perform. If the visiting cheerleaders are unable to perform center field, they are encouraged to do their halftime routine on their sidelines. Music will be played if they so

desire. Unless specified, Georgia High School Rules will govern game play. Jerseys or undershirts hanging below the belt must be tucked in per Georgia High School Rules.

The home team is responsible for finding people to work the chains.

### **12.1.a Chain Crew**

The chain crew is considered part of the officiating crew. There will be **NO CELL PHONES (or other communication devices) ALLOWED ON THE CHAIN CREW**. Talking on a cell phone, texting, or passing on information heard from opposing coaches on the sidelines will result in **FORFEITURE** of the game. The chain crew is to be silent: no interaction with opposing sideline, no cheering, and no talking with (at) officials unless spoken to. Failure to follow these rules will result in immediate removal from the chain crew and/or a 15 yd unsportsmanlike penalty for the home team. **This rule is enforced solely at the referee's discretion.** If a parent is removed from the chain crew, that parent may not work the chains in another game for the rest of the season.

### **12.2. Radio Use**

All radio use (walkie-talkies, 2-way radios, cell phones etc.) is banned on the sidelines and video booth. Penalty may be **forfeiture** of the game and/or suspension of the head coach and/or \$100 fine.

### **12.3. Extra Point**

Following a touchdown, a team may elect a 1 or 2-point conversion.

1-point conversions will be executed from the 3-yard line.

2-point conversions can occur the following ways:

- A scoring run or pass play from the 5-yard line
- A scoring pass from the 3 yard line (except for 12/13)
- A successful extra point kick from the 1 yard line (6/7s and 8/9s) or the 3 yard line (10/11s and 12/13s) see 12.5a for rules.

### **12.4. 24-Point Rule**

When a difference of 24 points between two teams occurs, the game clock will run continuously, except for called time outs. If the score drops below 24-point difference, the clock reverts back to regular time procedures.

### **12.5. Punting**

Divisions 1 and 2 may develop a punter, but a 20-yard mark off will be standard yardage when the head coach calls for a punt. (Note: You cannot take a 20-yard mark off by a referee if you are inside the opponent's 40-yard line) Divisions 3 and 4 must develop

a punter. Referee mark-off is not allowed in Division 3. (Note: game clock runs during mark-off.)

### **12.5.a Field Goal/Try**

Red stripe players may kick the ball. Ball is NOT dead when the holder has a knee down holding the ball for the kick. For divisions 2 (8/9) and 3(10/11): any snap over the head of the holder that roles more that 10 yards from the line of scrimmage will result in a dead ball and the play is unsuccessful. Play will be blown dead if a player tries to advance a mishandled snap. Attempt must be made from the traditional placement of the ball. Once snapped, ball must be lined up behind the center in the traditional placement. Ball may only move laterally a max of 3 yards from the original spot. Ball must be placed on a kicking block for all age groups. Kick attempt must be initiated within 10 seconds or as deemed appropriate by the official or the play will be ruled unsuccessful.

#### **Try (Extra Point)**

**Divisions 1 and 2 may attempt a try from the 1 yard line.**

- Division 1 (6/7): Offense may NOT fake the kick. Defense may NOT rush the kicker. Defense may NOT distract the kicker. Distract is defined as “To cause to turn away from the original focus of attention or interest; divert”. Ball may be placed on the kicking tee. No snap is necessary. Distracting penalty will be 5 yards or half the distance to the goal and is implemented at the discretion of the officials.
- Division 2 (8/9): Offense may NOT fake the kick. Defense may NOT rush the kicker. Defense may NOT distract the kicker. Distract is defined as “To cause to turn away from the original focus of attention or interest; divert”. Ball must be snapped. Snapper may roll the ball to the holder. Successful kick is worth 2 points. Distracting penalty will be 5 yards or half the distance to the goal and is implemented at the discretion of the officials

**Divisions 3 and 4 may attempt a try from the 3 yard line.**

- Division 3 (10/11): Offense may NOT fake and Defense may NOT rush the kicker. Both offense and defense must line up in a legal formation. Lines may not block each other. Ball must be snapped. Snapper may roll the ball to the holder. Defense may try to distract the kicker. Successful kick is worth 2 points.
- Division 4: (12/13): Defense may rush, offense may fake. Defense MAY NOT hit the snapper until he rises up after the snap. Ball must be snapped. Successful kick is worth 2 points.

#### **Field Goal**

- Division 1 (6/7): Offense may NOT fake the kick. Defense may NOT rush the kicker. Defense may NOT distract the kicker. Distract is defined as “To cause to turn away from the original focus of attention or interest; divert”. Ball may be placed on the kicking tee. No snap is necessary. Successful kick is worth 3 points.

Distracting penalty will be 5 yards or half the distance to the goal and is implemented at the discretion of the officials.

- Division 2 (8/9): Offense may NOT fake the kick. Defense may NOT rush the kicker. Defense may NOT distract the kicker. Distract is defined as “To cause to turn away from the original focus of attention or interest; divert”. Ball must be snapped. Snapper may roll the ball to the holder. Successful kick is worth 3 points. Distracting penalty will be 5 yards or half the distance to the goal and is implemented at the discretion of the officials.
- Division 3 (10/11): Offense may NOT fake and Defense may NOT rush the kicker. Both offense and defense must line up in a legal formation. Lines may not block each other. Ball must be snapped. Snapper may roll the ball to the holder. Defense may distract kicker. Successful kick is worth 3 points.
- Division 4 (12/13): Defense may rush, offense may fake. Defense MAY NOT hit the snapper until he rises up after the snap. Successful kick is worth 3 points.

**Divisions 3 and 4 are strongly encouraged to develop a kicker.**

## **12.6. Overtime**

A coin toss called by the visiting team will determine who will get the ball first. There is one timeout available for each overtime period. Each team will get four plays with the first play starting at the 50-yard line. The team with the deepest penetration in one play or a combination of plays wins. Penalties count toward the deepest penetration. A turnover or a score ends the series. In the event of a score, the offense may choose to go for a 1 pt or 2 pt try unless it will not affect the outcome of the game. In the event that neither offense gains positive yards, the team with the fewest TOTAL negative yards at the culmination of all 4 plays, will be designated the winner. If the score remains tied after both teams have had an offensive possession, then the procedure shall be repeated until there is a winner. The Director on Duty shall be in charge of the penetration marker.

**Note:** The starting pt of the 50 yd line is NOT the deepest penetration. For instance, if a first down play results in a loss of 5 yds, the deepest penetration is the 45 yd line of the offense. If second down also results in a loss of 5 yds, then the deepest penetration is still the 45 yd line of the offense but the line of scrimmage is now the 40 yd line of the offense. If the next two plays result in the offense not crossing the 50 yd line, then the defense, now on offense, only has to snap the ball and take a knee provided they do not go behind the final marker of the offensive possession of the first team.

### **12.6.b Overtime—Playoffs**

1. There will be a 3-minute intermission between the end of regulation play and the coin toss to start the overtime procedure.
2. The captains will meet for the coin toss, and the winner may choose one of the following:

- (a) Be on offense first
  - (b) Be on defense first
  - (c) Choose the end of the field on which to play
3. The ball is placed on the 10-yard line and the offense keeps the ball until:
- (a) The ball is turned over on downs NOTE: The team on offense can gain a first down.
  - (b) The defense gains possession of the ball (ball is dead immediately)
  - (c) The offense scores a touchdown or field goal
  - (d) The offense misses a field goal
4. After the first offensive team completes its possession, the opposing team gets its opportunity from the 10-yard line.
5. If the game remains tied after each team has had an offensive possession, there will be a 2-minute intermission and the team that lost the first coin toss has the first option for the second possession.
6. For each additional overtime period (i.e., an offensive possession by each team) the coin toss options are alternated.
7. Beginning with the third overtime period, a team must attempt a 2-point try after a touchdown.
8. Each team is allowed one timeout per overtime period. No timeouts may be carried over from regulation play.
9. Penalty enforcement is handled the same way in overtime as in regulation play.

#### **12.7. Side Line Rule**

- a) Georgia High School Rules apply. Coaches and players may stand between the 25-yard markers. The only team member that is allowed past this point is the team statistician and medical person. They must occupy a non-coaching capacity. If it is determined that these individuals are coaching, a 10-yard penalty will be invoked.
- b) **All** sideline personnel must display a current badge provided by CYFA, including all coaches, statisticians, cheer coaches, team moms, and medical personnel. Failure to display proper credentials will result in that person being asked to leave the sidelines immediately.
- c) **Photographers and Videographers**  
The head coach is responsible for all photographers/videographers on his sideline. All Photographers and Videographers must be approved by the head coach. They do NOT need a badge. They MUST stay between the 20 yd line and the end zone

on their own sideline and give at least a 5 yd buffer to the cheerleaders. NO CELL PHONES ALLOWED and they may not cheer or coach. Any interference with the cheerleaders will be handled by the DOD and his/her decision will be final. Failure to follow these rules will result in immediate and permanent removal from the field and/or game forfeiture and/or head coach suspension.

### **12.8. Press Box Rules**

- a) A maximum of four (4) people will be allowed in the press box at any given time. This includes the following: One (1) person per team currently playing for video taping purposes only, announcer, and clock keeper. No one under 16 is allowed in the press box without DOD approval. Scouting may not be done from the press box. **Cell phones are not allowed in the press box.**
- b) Press Box videographer may NOT be a coach from another team in the same age group as the teams on the field. Scouting, illegal videotaping or passing on overheard strategies, may result in forfeiture of offending team's first win and/or expulsion of the head coach and/or \$100 fine. The illegal video tape will be confiscated by CYFA and the offending coach (Coach A) may have to give the scouted coach a video of Coach A's previous game(s).

### **12.9. Playoffs**

The top 4 teams from each division in each age group (8 total per age group) will advance to the playoffs by the following criteria:

1. Best Division Record
2. Head to Head Competition
3. Record against common opponents
4. Playoff to be held during the week before the first playoff game.

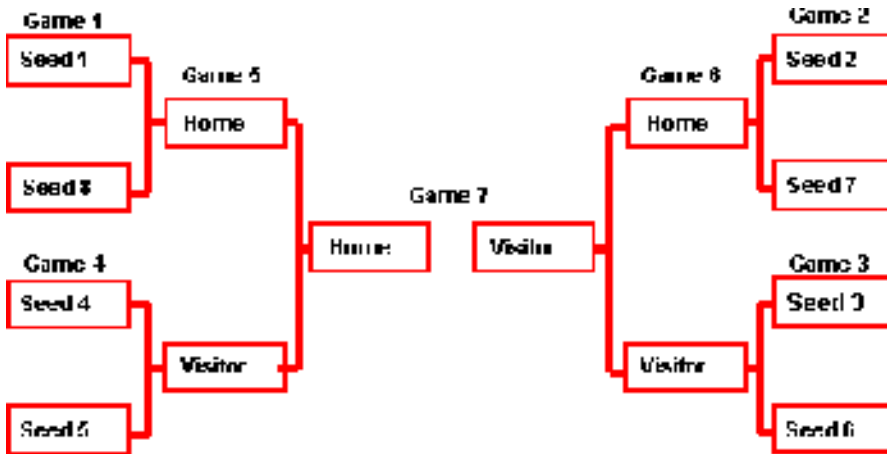
Each team will be seeded by the following criteria:

1. Best Overall record
2. Best Division Record
3. Head to Head Competition
4. Record against common opponents
5. Coin Flip

In the event that each team does NOT play the same number of Division Games, "Best overall record" will be substituted for "Best Division Record" for determining playoff teams.

Once seeded, the games will be as follows:

<u>Home</u>		<u>Visitor</u>
Seed 1	vs	Seed 8
Seed 2	vs	Seed 7
Seed 3	vs	Seed 6
Seed 4	vs	Seed 5



### Title 13. Player/Cheerleader Participation and Eligibility

#### 13.1. Participation

(a) **Football Player.** All players will play a minimum of 8 plays.

- 1) These plays can be earned on offense and/or defense.
- 2) Special teams play and dead ball penalty plays do not count towards the 8 play total. Coaches are strongly urged to play players in consecutive plays or within the same series.
- 3) Each head coach is required to maintain proof throughout the season of each player receiving a minimum of eight plays. If a team is found to be in violation of the eight play rule, a warning will be given for the first offense and the coach will have to submit, to the Director on Duty, his eight play sheet at the conclusion of each remaining game, including play off games. A second offense may result in game forfeiture and/or head coach suspension. The investigation may include but is not limited to video tape evidence, parent/coach interviews and anonymous play counting by a board member. Under NO circumstances is a child to be penalized for reporting lack of playing time.

- 4) If a child may not receive eight plays due to discipline reasons or excessive absences at practice, the head coach must notify the parents and file a form with the Director on Duty signed by the parent indicating the reason BEFORE the game begins.
- 5) Eight Plays may be monitored during playoff and championship games. Failure to provide eight plays in ANY playoff games will result in game forfeiture.

(b) **Cheerleader.** All cheerleaders will cheer at each game unless he/she is injured or under disciplinary status by the head coach. The coach also has the right to "bench" a cheerleader for all or a portion of a game for missing all the practices in the week prior to a game. Especially early in the season it is imperative that the cheerleaders attend each and every practice as the coaching staff is attempting to coordinate enough cheers to last an entire game as well as a half-time routine.

### **13.2. Eligibility**

- a) Football Player. Division 1 players must be 6 or 7 years old on July 31<sup>st</sup>. Division 2 players must be 8 or 9 on July 31<sup>st</sup>. Division 3 players must be 10 or 11 on July 31<sup>st</sup>. Division 4 players must be 12 or 13 on July 31<sup>st</sup>.
- b) Cheerleader. A cheerleader is eligible to cheer in Division 1 if they are 6 or 7 years old on July 31<sup>st</sup>. A cheerleader is eligible to cheer in Division 2 if they are 8 or 9 on July 31<sup>st</sup>. A cheerleader is eligible to cheer in Division 3 if they are 10 or 11 on July 31<sup>st</sup>. A cheerleader is eligible to cheer in Division 4 if they are 12 or 13 on July 31<sup>st</sup>. Cheerleaders may cheer up if they request to, and the district director and the Board of CYFA approve it. **No cheerleader may cheer up more than one age group without Board approval.** To cheer with Division 4 you must be at least 11 yrs of age. Any 10 year old cheering for a sibling may cheer up one age group to the 12/13 age group. To cheer with Division 3 you must be at least 9 years of age. Any 8 year old cheering for a sibling may cheer up one age group to the 10/11 age group. Division 2 must be at least 7 years of age. Any 6 year old cheering for a sibling may cheer up one age group to the 8/9 age group. Division 1 must be at least 6 years of age (as of July 31) to be eligible to cheer in the Cherokee Youth Football Association. Any 5 yr old approved to cheer by board petition may only cheer in the 6/7 age group.

## **Title 14. Concession and Trash Duty / Team Sponsorships**

### **14.1. Concession and Trash Duty**

- (a) Each team is responsible for supplying people to work concession and trash duty for no more than two shifts during the season; 6 concession workers per shift at Kenny Askew and 3 concession workers per shift at Dwight Terry. Concession workers must be at least 16 years old.

- (b) The team that is responsible for concession duty is also responsible for picking up trash at least once during their shift. If the trashcans are full, the bag should be removed, tied and placed by the can or Dumpster and a new bag placed in the can.
- (c) Penalty for missing concession duty or for not fulfilling trash pick up duty – head coach suspended for the next game. Suspended persons are not allowed at the ballpark as a coach or spectator during the game to which they were suspended.

**14.2. Team Sponsorships**

Outside team sponsorships will be limited to a maximum of \$300.00 per team. District sponsorships are not to exceed \$300.00 multiplied by the number of teams in the district. No cash gifts allowed. Items must be purchased by sponsor with payment being made directly to the vendor only. Itemized receipts will be needed and turned into CYFA.

**Title 15. League Divisions, Football Weight Restrictions, League Districts, Drafting of Football Players and Cheerleaders, Playing Out of District/Division**

**15.1. Football and Cheerleading Divisions**

**Football Divisions**

**Cheerleading Divisions**

- |                         |                         |
|-------------------------|-------------------------|
| 1. Division 1 – 6 & 7   | 1. Division 1 – 6 & 7   |
| 2. Division 2 – 8 & 9   | 2. Division 2 – 8 & 9   |
| 3. Division 3 – 10 & 11 | 3. Division 3 – 10 & 11 |
| 4. Division 4 – 12 & 13 | 4. Division 4 – 12 & 13 |

**15.2. Football Weight Restrictions**

<b>Division</b>	<b>Weight Limit (Season weigh-in)</b>	<b>Mid-season weigh-in</b>
Division 1	75 pounds	80 pounds
Division 2	105 pounds	110 pounds
Division 3	125 pounds	130 pounds
Division 4	No Limit	No Limit

- (a) A player who is over the weight limit the league designates for his division will wear a red stripe on his helmet to indicate to the referee that he must play on the line of scrimmage in a 3 or 4-point stance. If not in a stance, a 5-yard penalty will be called.
- (b) On offense, the red stripe means that the player must line up on the line of scrimmage from tackle to tackle.

- (c) On defense, the red stripe means that the player must occupy the line of scrimmage between the outside shoulders of the offensive tackles. The red stripe player must start in a 3 or 4 point stance. In the case of an unbalanced line when there is no tackle on the weak side, the red stripe player may line up on the OUTSIDE shoulder of the outermost lineman. On the strong side the red stripe player may line up no further to the outside than the inside shoulder of the furthest tackle.
- (d) On special teams, the red stripe means the player can play on the kick return team.
- (e) No red stripe player is allowed to advance the ball in any way. Once controlled by a red stripe player, the ball is "dead".
- (f) Red stripe players must play in the positions of tackle or inside the line of scrimmage.
- (g) It is the responsibility of the head coach to maintain the weight restricted players red stripe on their helmets. Removal of the red stripe without the approval of the CYFA board **may** result in forfeiture of ALL wins the player participated in without the red stripe and immediate expulsion of the head coach. In the event it can not be determined how many games the red stripe player participated in, the CYFA board will determine how many wins will be forfeited. The CYFA Board decision will be final.
- (h) The Red stripe must be two (2) inches in width and must run from front to back down the middle of the helmet. **The only stripe allowed on a player's helmet is a red stripe.** No other stripes are allowed. The red stripe may not be modified in any way.
- (i) **Only approved league personnel may issue or remove red stripes**
- (j) Mid season weigh in:
  - a. **For 6/7 and 8/9, 10/11 age groups**, only red stripe players who want to see if the red stripe can be removed need to come to the a second weigh in.
  - b. **CYFA may red stripe any player approved by formal petition to the board to play "down, out of age" regardless of the player's weight.**

### **15.3 Districts**

- (a) A participant's district is determined by the public high school in which the participant is zoned to attend.
- (b) The districts are as follows: Cherokee, Creekview, Etowah, River Ridge, Sequoyah, and Woodstock.
- (c) Any player who gives false information or otherwise tries to manipulate the registration process in order to play in a district other than that in which he/she lives will immediately be removed from the league and any registration fees will be

forfeited. The Executive Board will call an emergency meeting to decide if any or all games in which he/she participated will be forfeited. The only players who may play out of district are those approved by the CYFA board.

- (d) A district director represents each district. They act as a liaison between the league officials, coaches and players.
- (e) If a district has five or more teams the district director may appoint an assistant district director. The appointed director may not vote in board meetings unless his/her Director is absent. If a district has five or more teams for two -consecutive years, an assistant district director for that district will be added to the ballot and the position will be an elected board position.
- (f) A football team will consist of up to 24 players. Once a team reaches 24 players, any late sign ups will be placed on a waiting list. If it is determined that a particular division will have enough players for two teams, a draft will occur. The President of the league and his/her officers will notify the District Director that a draft will be needed. Drafting rules are contained in Title 15.5. A team may have more than 24 players with board approval.
- (g) A minimum of 14 football players must be maintained to constitute a team in the Corporation.
- (h) A minimum of 11 football players must be suited before taking the field or a forfeit will occur.
- (i) A cheerleading squad will consist of no more than 20 cheerleaders. Once a team reaches 20 cheerleaders, any late sign ups will be placed on a waiting list or asked if they would like to fill open positions in other districts. If it is determined that a particular division will have enough football players for two teams, then two cheer teams of up to 20 will be created for that age group in that district. You may request a specific coach, but the only child "protected" will be the coach's child.

#### **15.4 Playing Out of District/Division**

##### **Football**

- (a) Any football player who wishes to participate out of district or participate in another age division other than the one to which they belong must appeal to the board in person with parents. In order for a child to be considered for playing out of district or division, there must be an opening in that district and age division.

The absence of petitioning child must not affect the minimum number to field a team in the district to which the petitioning child would normally belong, nor may their absence result in the minimum number being met to facilitate a draft, should the need arise.

- (b) Each appeal will be taken by the Board case by case.
- (c) Once a draft has taken place, no appeals will be heard.
- (d) After all parties have been heard the Board will make a decision.
- (e) **Any player approved by the CYFA Board to play down will be an automatic red stripe regardless of the player's weight.**
- (f) Any player who tries to by pass the above procedure for playing out of district and gives false information or otherwise tries to manipulate the registration process in order to play in a district other than the one in which he/she lives will immediately be removed from the league and any registration fees will be forfeited. The Executive Board will call an emergency meeting to decide if any or all games in which he/she participated will be forfeited. **The only players who may play out of district are those approved by the CYFA board.**

### Cheer

Cheer District Directors may advance a cheerleader one age group without having to petition the board, if it is deemed necessary to fill a team. This will be done at the Cheer Director's discretion with approval by the Cheer Vice President and the cheerleader's parent. No advancement will be allowed without the approval of the Cheer Vice President and the cheerleader's parent.

### **ALL BOARDS DECISIONS WILL BE FINAL.**

### **15.5. Drafting of Football Players**

Each team may freeze up to 4 players. All freezes must have a freeze protection form signed. Each player will be assessed during the 4 day conditioning period. Each head coach will give each player a score of 1-10 or a time on each drill. ALL coaches' assessments must be turned in to the Vice President BEFORE the draft can occur. In the event the coaches do not agree on a player's score on a drill, the scores will be averaged and the player will be given the closest score. I.E. A player receives 2 10s and an 8. Player will be a "10". If a head coach is trying to down grade his freeze and there is a large discrepancy in the score, the player will be averaged by the 2 closest scores. i.e. A player receives 2 9s and a 5, player will be an 9. Players must attend at least 2 days of the conditioning period in order to be assessed. Players will be scored on 5 drills then given an overall "grade" of A, B, C, or D. Coaches' children and Freezes not attending assessments will get an automatic "A" score. All others will become hat picks.

Begin the draft: Head coaches will draw a number from a hat to determine draft order. The coach with the most seniority will draw from the hat first. Each coach will

turn in his freezes and teams will be equalized based on player's scores. Example:  
Coach picking #1 freezes 2 As and 2 Bs, Coach #2 freezes 2 As, 1 B and 1 C and Coach #3 freezes 1 A, 2 Bs and 1 C.

Coach 1 will pick 1 C

Coach 2 will pick 1 B

Coach 3 will pick 1 A before the official draft will start.

Once the teams are equalized, the coach drawing #1 will pick first and the coach with #2 will draw second starting with all "A or B" players. No "C" player may be picked until all "A" players have been chosen. Once all "A" players have been chosen, coaches may pick from remaining "B and C" players. No "D" player may be chosen until all "B" players have been chosen. Hat picks will be chosen once all other players have been selected.

In the event there are more than 2 teams in the draft, the draw will go as follows, starting with the "A and B" players: #1 picks first, #2 second, #3 third (and so on) for the first round. For the second round, the pick order will be reversed, #3 will pick first (or the last team to pick if more than 3 teams) #2 second and #1 third. The rounds will continue reversing the pick order until all the players have been placed on a team.

Players who arrive after the draft will be assessed and placed on the team who is next in line for that level of player. I.e. Selection of "B" players ended with Coach #2. Coach #3 would get the next "B" player.

Trades may only occur at the draft table with all Head Coaches present. Trades may not be more than 1 Level apart. I.e. trade a "C" for a "D". Coaches may not trade an "A" for a "C".

**Brother Rule:** When a player is chosen who has a sibling in the same age group, the team selecting the first sibling must choose the 2<sup>nd</sup> sibling immediately when he becomes available (when there are no higher ranking players left in the draft). I.e. Brother 1 is an A player and Brother 2 is a B player. The coach choosing Brother 1 must choose Brother 2 before he may choose any other B, C or D player. In the case of brothers not assessed closely, Brother 1 is an A or B player and Brother 2 is a C (or D) player. The coach choosing Brother 1 must choose Brother 2 as soon as the C (or D) players may be chosen. In the case that a Brother is a freeze, the remaining Brother must be picked as soon as he becomes available when there are no higher ranking players left in the draft.

### **15.5a Assessment Equalization Drills for the Draft:**

Each district will run the same drills in order to have similar assessments. Each player will be given a score (1-10) on each of the following 5 drills.

Players will be grouped by weight on the spread sheet—Parents enter their child’s weight when registering so they will be grouped as Red stripe/no red stripe. Any child known to be a lineman may participate in the Red Stripe drills.

**Assessments for Non-Red Stripe players:**

- 1) Pass/catch ability (score 1-10)
- 2) Hitting dummies (aggressiveness and blocking/tackling skills)
- 3) Stance/start (evaluate stance and how quickly they “fire” out on the snap) (time 10 yards)
- 4) Speed (20 times)
- 5) Agility (shuttle run)

Times will be turned in for each district and age group. Scores will be based on where the player fits within his age group and district.—younger players within an age group will be compared to older players in the same age group since they play together. Players in the top 10% get a 10, 20% get 9, 30% get 8 and so on.

**Assessments for Red Stripe player and known linemen:**

- 1) Dummy tote (timed, player carries dummy 20 yds—measures stamina)
- 2) Hitting dummies (aggressiveness and blocking/tackling skills) (score 1-10)
- 3) Stance/start (evaluate stance and how quickly they “fire” out on the snap) (time 10 yards)
- 4) Speed (20 times)
- 5) Agility (shuttle run)

Times will be turned in for each district and age group. Scores will be based on where the player fits within his age group and district.—younger players within an age group will be compared to older players in the same age group since they play together. Players in the top 10% get a 10, 20% get 9, 30% get 8 and so on.

Individual coaches’ evaluations should include size, maturity and ability to follow directions. It would be hard to quantify those traits in a number system so that would be up to each coach to score that for himself!

These 5 scores will be totaled and labeled as follows:

A score of 40-50

B score of 30-39

C score of 20-29

D score below 20. Player totals will be placed on the spreadsheet

**15.6. Drafting of Cheerleaders**

The football players will draft after one week of practice. Once the football teams are drafted the cheer squads will be formed. The District Director and Cheer Vice President will supervise the drafting of cheer squads. The cheer draft is not a

“performance draft” like the football draft. The purpose of the cheer draft is to try and create balanced squads.

**Considerations when preparing to draft teams:**

- (a) District Directors will place all cheerleaders’ names and school on index cards and divide by age divisions. When drafting teams District Directors will take into consideration the schools the cheerleaders attend as try to make sure there are cheerleaders from the same schools cheering together to help with carpool etc. District Directors may also choose to include on the index card the CYFA team cheered for in previous year.
- (b) Each coach in each division will take turns selecting cheerleaders for their squad. If a coach’s position is vacant then the District Director and Cheer Vice President will draft for that squad. This process is repeated until all cheerleaders have been placed. The Coach with the most seniority has the first selection in the draft.
- (c) It is recommended that no squad be less than 8 cheerleaders. The District Director and Cheer Vice President may choose to combine squads if there are not enough cheerleaders in a division to have a minimum of 8 cheerleaders per squad.
- (d) District Directors will submit the rosters of draft to the Cheer Vice President before notifying participants.
- (e) Each squad can protect a maximum of 4 cheerleaders (including children of squad staff). The cheerleaders of Head Coaches, Assistant Coaches and Team Moms will not be part of the draft.
- (f) Coaches will try to accommodate specific coach requests if possible. Families typically request a particular coach because of previous experience with a coach or other extracurricular interaction. Accommodating these requests when possible results in good public relations for the league.

Coaches, Directors and Cheer Vice President will make every attempt to accommodate requests to cheer with friend requests and carpool requests. In addition, cheerleaders with siblings playing football will be placed on a squad that has cheerleading responsibility for the sibling’s team. (If there are more football teams than cheer squads then the cheer squads will be assigned a schedule of games and may not always be cheering for the sibling).

### **15.7. Rotating of Sideline Cheer Teams**

If a division in a district has more football teams than cheer squads then the Cheer Vice President may allow for the rotation of cheerleaders to cheer for the football teams within that division. This will mean there may be times that football teams will not have cheerleaders but will ensure each team will have cheerleaders for some of their games. The rotation must be approved by the Cheer Vice President before it is implemented.

In the event there is more than one football team in an age group and there are enough girls to form cheer squads for those teams, it will be the Cheer Director's responsibility to find coaches for those cheer teams. If the Cheer Director is unable to find suitable coaches, then the Cheer Director will be responsible for head coaching that team (to a max of 2 teams) and overseeing any others even if she is already coaching another team.

All possible squad rotations must be reported to the Cheer Vice President as soon as the need is determined. The Cheer Vice President will report any conflicts to the President and/or Vice President before Jamboree so they can be considered for game scheduling.

In the case that there are cheerleaders with brothers in the same age group and it is determined that the cheer squad will rotate, those football games will be scheduled at the same park and close together when possible.

Cheerleaders will not be "guaranteed" that they will cheer for a sibling every game of the season in the event the football teams outnumber the cheer teams.

### **15.8. Competition Cheer Teams**

All districts will have the opportunity to form competition teams if the following criteria are met:

(a) Competition squads will be divided into North and South. North will consist of Cherokee, Creekview and Sequoyah. South will consist of Etowah and Woodstock. A child may be placed out of division with board approval. There must be at least 8 girls per squad to form a team.

(b) The squads will be divided by age groups. There is no guarantee that siblings will be on the same squad.

(c) Cheer Vice President will select coaches for the competition teams. Coaches must be finalized by August 15<sup>th</sup>.

(d) Competition rosters must be finalized by August 30<sup>th</sup>. Parents and cheerleaders interested in competition cheer will be required to sign a "commitment

agreement” that states practice attendance requirements for competition cheer requirements.

(e) Competition practice will begin one week after the beginning of sideline cheer and should be no more than 4 hours per week. The week prior to the competition the squad may practice up to 6 hours.

(f) Parents of competition squads using practice facilities like cheer gyms for will be required to pay gym rental fees. These fees typically run \$5-\$10 per participant per practice depending on the gym.

The above Bylaws of this Corporation were adopted by the Board of Directors on the 13th day of March, 2011.

(Signatures on file.)

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President Amy Turcotte

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Vice-President Doug Leigh

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Secretary Chay Gantt

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Treasurer Karre Cromwell

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Cheer Vice President Tonya Stansel

(Corporate Seal)